

**Wellbens**

Accounting, Taxes, Payroll



**Steiniger**

Legal and Corporate Services

# **Price list of accounting, taxes, payroll & HR, corporate and legal services**

Valid for Czech Republic 2026

Item	Price (CZK)
MINI Accounting package for a non-VAT payer (monthly fee) *	810 CZK
Basic accounting package for a non-VAT payer (monthly fee) * / **	1 600 CZK
Basic accounting package for a VAT payer (monthly fee) ** / ***	2 500 CZK
1 accounting entry beyond the basic accounting package in the calendar month (up to 200 entries)	25 CZK
1 accounting entry beyond the basic accounting package in the calendar month (200-499 entries)	22 CZK
1 accounting entry beyond the basic accounting package in the calendar month (from 500 entries)	20 CZK
1 accounting entry processed automatically (ecommerce, etc)	upon agreement
Crypto / virtual currencies accounting / accounting of investments (hourly rate)	2 300 CZK
Accounting and economic advisory (price per hour)	2 300 CZK
Statement for the Czech Statistical Office monthly / quarterly ***	from 370 / 740 CZK
Intrastat report ****	from 490 CZK
Special statistics, statements and reports from accounting and corporate finance based on client's requirements (price per hour)	1 850 CZK
Implementation work related to the implementation of an accounting program / IT support (price per hour)	1 850 CZK
Other economic or administrative work (eg. filling in bank forms) ****	from 740 CZK

\* the price includes: 10 accounting entries; basic statistics, statements and reports, digital archive, digital accounting

\*\* the price includes: 20 accounting entries; basic accounting and economic advisory in the amount of 1 hour

\*\*\* the price includes: submitting VAT returns on a monthly basis and check statement

\*\*\*\* the final price depends on the total amount of the work and the client's requirements

NOTE: All prices exclude VAT which will be added in accordance with applicable laws of the Czech Republic. The final price may vary depending on the mutual agreement of the parties.

Item	Price (CZK)
Income tax return of a legal entity including financial statements *	from 6 200 CZK
Tax return of a natural person - entrepreneur including financial statements *	from 3 200 CZK
Tax return of a natural person type B *	from 2 500 CZK
Tax return of a natural person type A	from 860 CZK
Additional tax return including check and summary statement **	860 CZK
Tax advisory (price per hour)	3 700 CZK
International tax advisory (price per hour)	6 200 CZK
Property tax return	860 CZK
Special tax return / withholding tax report (eg. artist) ****	620 CZK
Representation in matters concerning local investigation or audit of a tax authority (price per hour)	3 700 CZK
VAT registration (intra-community supply of services / goods)	2 500 CZK
VAT registration (price per hour)	3 700 CZK
VAT summary statement	490 CZK
VAT tax return	490 CZK

\* the final price depends on the total amount of the work and the client's requirements

\*\* applies if the client has lately delivered or changed the invoice, or there was a failure or incorrect information and documentation on the client's side

\*\*\* the price is valid for the tax return including 2 artists; every other artist + 250 CZK

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## Payroll services / HR

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Item	Price (CZK)
Basic payroll package <i>(the price includes is full payroll services of the 1st employee * per calendar month)</i>	370 CZK
Payroll services for 1 employee * per calendar month beyond the basic payroll package <i>(the price is valid up to 3 employees working for 1 employer)</i>	320 CZK
Payroll services for 1 employee * per calendar month beyond the basic payroll package <i>(the price is valid for 4-20 employees working for 1 employer)</i>	270 CZK
Payroll services for 1 employee * per calendar month beyond the basic payroll package <i>(the price is valid for 21-50 employees working for 1 employer)</i>	245 CZK
Payroll services for 1 employee * per calendar month beyond the basic payroll package <i>(the price is valid from 51 employees working for 1 employer)</i>	220 CZK
Employer's registration with tax office, health and social insurance company **	370 CZK
Annual tax reconciliations of 1 employee	250 CZK
Registration or deregistration of 1 employee * + creating an employee file	250 CZK
Reporting on tax clearance from employment ***	370 CZK
Confirmation for an employee based on his / her special request	370 CZK
Assistance with preparing documents for salaries / wages (price per hour)	740 CZK
Payroll consultancy (price per hour)	2 300 CZK

\* *for the purpose of this pricelist, student or other worker (working on a basis of a simple agreement) is also considered to be an employee*

\*\* *the price is charged separately for each institution, it means also for each health insurance company*

\*\*\* *the price includes 3 employees \*; each additional employee is charged + 125 CZK*

NOTE: All prices exclude VAT which will be added in accordance with applicable laws of the Czech Republic. The final price may vary depending on the mutual agreement of the parties.

## Transfer pricing / documentation

Item	Price (CZK)
Transfer pricing documentation – ABRIDGED / SHORT <i>(intended mainly for domestic / national transactions; it is the most concise version and requires less administrative effort to develop)</i>	from 9 800 CZK
Transfer pricing documentation – BASIC <i>(designed especially for companies that are in some form related to another foreign company; it is a documentation that is substantially more comprehensive in terms of form and content)</i>	from 20 000 CZK
Transfer pricing documentation – COMPLETE <i>(designed mainly for larger companies with a deeper global focus and corporate structure, companies using loss carryovers or drawing tax breaks and incentives; documentation contains considerably detailed information about the company as well as the overall group, but especially the bench mark analysis)</i>	from 35 000 CZK

NOTE: All prices exclude VAT which will be added in accordance with applicable laws of the Czech Republic. The final price may vary depending on the mutual agreement of the parties.

## Legal services and advisory



Legal and Corporate Services

Item	Price (CZK)
Establishment of standard LLC (limited liability company) <i>(price includes basic complete documentation in Czech language, unlimited number of free trades and unlicensed business activities and complete service to the establishment)</i> <i>(the price does not include notary fee / court fee)</i>	from 11 500 CZK
Change in LLC (limited liability company) <i>(price includes basic complete documentation in Czech language; complete service for the change)</i> <i>(the price does not include notary fee / court fee)</i>	from 7 500 CZK
Personal or video consultation on a legal or tax issue (price per hour) <i>(booking here: <a href="https://calendly.com/lukas-steiniger/platena-konzultacia">https://calendly.com/lukas-steiniger/platena-konzultacia</a>)</i>	from 4 400 CZK
Setting up and implementing revenue tax optimisation	from 22 000 CZK
Legal advisory or consultancy (price per hour)	3 700 CZK
International legal advisory or consultancy (price per hour)	6 200 CZK
Trademark registration in Czech Republic, EU or international trademark	from 11 000 CZK

*NOTE: All prices exclude VAT which will be added in accordance with applicable laws of the Czech Republic. The final price may vary depending on the mutual agreement of the parties.*

Package	Price without package	Silver	Gold	Platinum
Price / 1 month *	-	600 CZK	860 CZK	1 200 CZK
Virtual seat address	-	✓	✓	✓
Company name on mailbox	-	✓	✓	✓
Personal mail pick-up	-	✓	✓	✓
Mail reception and storage	-	✓	✓	✓
Email notifications **	above limit 12.5 CZK / item	✓	✓	✓ no limit
Opening and scan of mail received Limit 15pcs / month	150 CZK	✗	✓	-
Opening and scan of mail received Limit 30pcs / month	250 CZK	✗	✗	✓
Use of meeting room for business purposes	860 CZK / 1 hour	✗	✗	✓ 1 hour / month
Mail forwarding within Czech Republic max 30 pcs 1x month (max 2 000g, max size 20cm x 2cm x 10cm)	370 CZK	✗	✗	✓

\* Every package must be prepaid at least for 12 months; when purchasing a 2 year subscription customer receives 1 month of services for free; when purchasing a 3 year subscription customer receives 2 months of services for free.

\*\* limit means an ordinary amount of mail, max 30 pcs / month

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Additional office & corporate services	Price (CZK)
Mail forwarding World max 30 pcs 1x month (max 2 000g, max size 20cm x 2cm x 10cm)	Price depends on the country selected
Package forwarding within Slovakia or to the World / per request	Price depends on the country selected and package size
Representation before authorities for data mailbox (Czech Republic)	490 CZK / month

*NOTE: All prices exclude VAT which will be added in accordance with applicable laws of the Czech Republic. The final price may vary depending on the mutual agreement of the parties.*

## LEGAL INFORMATION ON THE WELLBENS / STEINIGER GROUP

The WELLBENS / STEINIGER Group is a group of consulting companies operating in several areas of consulting services and economic consulting in the Czech and Slovak Republic.

The following companies are part of the WELLBENS / STEINIGER group (all companies listed below are hereinafter collectively referred to as "WELLBENS / STEINIGER"):

1. *Wellbens s.r.o. is a commercial limited liability company with its registered office at Kaprova 42/14, 110 00 Prague, Czech Republic. The company is registered in the Commercial Register of the Municipal Court in Prague, Ref. No.: C 369128, ID No.: 172 65 312 (hereinafter referred to as "WB"). The company is a VAT payer: SK2120924256.*
2. *Wellbens s.r.o. is a commercial limited liability company with its registered office at Ružinovská 42, 821 03 Bratislava, Slovak Republic. The company is registered in the Business Registry of the Municipal Court of Bratislava III, Section: Sro, Insert No.: 134640/B, ID No.: 52 073 815 (hereinafter referred to as "WB"). The company is a VAT payer: SK2120924256.*
3. *STEINIGER | advisory, s.r.o. is a commercial limited liability company with its registered office at Dunajská 58, 811 08 Bratislava, Slovak Republic. The company is registered in the Business Registry of the Municipal Court of Bratislava III, Section: Sro, Insert No.: 125497/B, ID No.: 51 258 609 (hereinafter referred to as "STAD"). The company is not subject to VAT.*
4. *Steiniger's, s.r.o. is a commercial limited liability company with its registered office at Jasovská 17, 851 07 Bratislava, Slovak Republic. The company is registered in the Business Registry of the Municipal Court of Bratislava III, Section: Sro, Insert No.: 50713/B, ID No.: 44 002 114 (hereinafter referred to as "STEINIGERS"). The company is not subject to VAT.*

Legal services and tax advisory services are provided exclusively by the following entity, which cooperates with other members of the WELLBENS / STEINIGER Group on the basis of a cooperation agreement:

5. *STEINIGER | law firm, s.r.o., which is a commercial limited liability company with its registered office at Národní 416/37, 110 00 Prague, Czech Republic. The company is registered in the Commercial Register of the Municipal Court in Prague, Ref. No.: C 276050, ID No.: 060 96 476 (hereinafter referred to as "STEINIGERLF CZ"). The company is not subject to VAT.*
6. *STEINIGER | law firm, s.r.o., which is a commercial limited liability company with its registered office at Ružinovská 42, 821 03 Bratislava, Slovak Republic. The company is registered in the Business Registry of the District Court Bratislava I, Section: Sro, Insert No.: 80481/B, ID No.: 47 238 135 (hereinafter referred to as "STEINIGERLF SK"). The company is a VAT payer: SK2023484177.*

The consistency and quality of the cooperation is also ensured by the personal ties between the members of the WELLBENS / STEINIGER Group and the cooperation contract providing quality assurance and liability insurance.

The company provides its services in return for remuneration. The amount of the remuneration and the terms of the contract with the WELLBENS / STEINIGER group or its members are always agreed in advance before the service is provided by mutual agreement of both parties.

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